

RESIDENTIAL Exclusive Listing Agreement (page 1 of 4)
LISTING INPUT SHEET

• Indicates Required information () Indicates Maximum Choice

LISTING #

ADDRESS

• **County** _____ • **City** _____ • **ZIP Code** _____ + 4

• **Area** _____ • **Community/District** _____

• **Street # (HSN)** _____ **Modifier** _____ **Direction** _____ • **Street Name** _____

Suffix _____ **Post Direction** _____ **Unit #** _____

LISTING

\$ _____

• **Listing Price** _____ • **Listing Date** _____ • **Expiration Date** _____ • **Tax ID#** _____ • **Preliminary Title Ordered** _____

LOCATION

Lot Number _____ **Block** _____ **Plat/Subdivision/Building Name** _____

MAP BOOK _____ **Map Page** _____ **Top Map Coord.** _____ **Side Map Coord.** _____

PROPERTY INFORMATION

• **Prohibit Blogging** _____ • **Allow Automated Valuation** _____ • **Show Map Link** _____ • **Internet Advertising** _____ • **Show Address to Public** _____

• **SOC (Selling Office Com.)** _____ **Selling Office Commission Comments (40 characters maximum)** _____

• **Year Built** _____ **Effective Year Built** _____ **Effective Year Built Source** _____

• **ASF - Total (Square Feet)** _____ • **Lot Size (Square Feet)** _____ • **Lot Size Source** _____

Virtual Tour URL (Please include http://) _____

BROKER INFORMATION

• **LAG** _____ **Broker Name and Phone** _____ **Listing Firm - ID#** _____ **Firm Name and Phone** _____
Listing Broker ID#

Co Broker - ID# _____ **CO Broker Name and Phone** _____ **Co Firm - ID#** _____ **Co Firm Name and Phone** _____

LISTING INFORMATION

• **Possession (3)**
 Closing
 Negotiable
 See Remarks
 Sub. Tenant's Rights

• **Showing Information (10)**
 Appointment
 Call Listing Office
 Day Sleeper
 Gate Code Needed
 MLS Keybox
 Other Keybox
 Owner-Call First
 Pet in House
 Power Off
 Renter-Call First
 Security System
 See Remarks
 Vacant

• **Potential Terms (10)**
 Assumable
 Cash Out
 Conventional
 Farm Home Loan
 FHA
 Lease/Purchase
 Owner Financing
 Rehab Loan
 See Remarks
 State Bond
 USDA
 VA

• **Tax Year** _____ **Annual Taxes** \$ _____ **Senior Exemption** _____ **Right of First Refusal** _____

_____ \$ _____
Monthly H.O. Dues **Monthly Rent**

• **Form 17** _____

INITIALS:

 Seller Date Seller Date Broker Date

Listing Address: _____

LAG # _____

SCHOOL & OWNER INFO.

• School District	Elementary School _____	Junior High/Middle School _____	Senior High School _____
• Owner's Name	• Owner's Phone	• Occupant Type	• Phone to Show
• Owner's City and State	• Occupant's Name	• Bank Owned/REO	• 3rd Party App. Req. (2)
		<input type="checkbox"/> None <input type="checkbox"/> Short Sale	• Auction
		<input type="checkbox"/> Other - See Remarks	

SITE INFORMATION

Lot Dimensions _____	Waterfront Footage (Feet) _____	Pool _____	Zoning Code _____
Zoning Jurisdiction _____	Lot Topog./Veg. (7) <input type="checkbox"/> Brush <input type="checkbox"/> Pasture <input type="checkbox"/> Dune <input type="checkbox"/> Rolling <input type="checkbox"/> Equestrian <input type="checkbox"/> Sloped <input type="checkbox"/> Fruit Trees <input type="checkbox"/> Steep Slope <input type="checkbox"/> Garden Sp. <input type="checkbox"/> Terraces <input type="checkbox"/> Level <input type="checkbox"/> Wooded <input type="checkbox"/> Partial Slope	View (6) <input type="checkbox"/> Bay <input type="checkbox"/> Ocean <input type="checkbox"/> Canal <input type="checkbox"/> Partial <input type="checkbox"/> City <input type="checkbox"/> River <input type="checkbox"/> Golf Course <input type="checkbox"/> See Remarks <input type="checkbox"/> Jetty <input type="checkbox"/> Sound <input type="checkbox"/> Lake <input type="checkbox"/> Strait <input type="checkbox"/> Mountain <input type="checkbox"/> Territorial	Waterfront (5) <input type="checkbox"/> Bank-High <input type="checkbox"/> Lake <input type="checkbox"/> Bank-Low <input type="checkbox"/> No Bank <input type="checkbox"/> Bank Medium <input type="checkbox"/> Ocean <input type="checkbox"/> Bay <input type="checkbox"/> River <input type="checkbox"/> Bulkhead <input type="checkbox"/> Saltwater <input type="checkbox"/> Canal <input type="checkbox"/> Sound <input type="checkbox"/> Creek <input type="checkbox"/> Strait <input type="checkbox"/> Jetty <input type="checkbox"/> Tideland Rights
Site Features (14) <input type="checkbox"/> Arena-Indoor <input type="checkbox"/> Deck <input type="checkbox"/> Arena-Outdoor <input type="checkbox"/> Disabled Access <input type="checkbox"/> Athletic Court <input type="checkbox"/> Dock <input type="checkbox"/> Barn <input type="checkbox"/> Dog Run <input type="checkbox"/> Boat House <input type="checkbox"/> Fenced-Fully <input type="checkbox"/> Cabana/Gazebo <input type="checkbox"/> Fenced-Partially <input type="checkbox"/> Cable TV <input type="checkbox"/> Gas Available	<input type="checkbox"/> Gated Entry <input type="checkbox"/> Green House <input type="checkbox"/> High Speed Internet <input type="checkbox"/> Hot Tub/Spa <input type="checkbox"/> Moorage <input type="checkbox"/> Outbuildings <input type="checkbox"/> Patio	<input type="checkbox"/> Propane <input type="checkbox"/> RV Parking <input type="checkbox"/> Shop <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Stable	Lot Details (7) <input type="checkbox"/> Alley <input type="checkbox"/> High Voltage Line <input type="checkbox"/> Corner Lot <input type="checkbox"/> Open Space <input type="checkbox"/> Cul-de-sac <input type="checkbox"/> Paved Street <input type="checkbox"/> Curbs <input type="checkbox"/> Secluded <input type="checkbox"/> Dead End St. <input type="checkbox"/> Sidewalk <input type="checkbox"/> Drought Res Landscape <input type="checkbox"/> Value in Land

BUILDING INFORMATION

• Sewer (2) <input type="checkbox"/> Available <input type="checkbox"/> Septic <input type="checkbox"/> None <input type="checkbox"/> Sewer Connected	Basement (3) <input type="checkbox"/> Daylight <input type="checkbox"/> Partially Finished <input type="checkbox"/> Fully Finished <input type="checkbox"/> Roughed In <input type="checkbox"/> None <input type="checkbox"/> Unfinished	• Parking Type (4) <input type="checkbox"/> Carport-Attached <input type="checkbox"/> Garage-Detached <input type="checkbox"/> Carport-Detached <input type="checkbox"/> None <input type="checkbox"/> Garage-Attached <input type="checkbox"/> Off Street
Aprvd # of Bedrooms (septic) _____	• Total Covered Parking _____	Builder _____
• New Construction _____	New Construction State _____	• Building Information (3) <input type="checkbox"/> Addl. Dwelling <input type="checkbox"/> Modular <input type="checkbox"/> Built on Lot <input type="checkbox"/> Planned Unit Dev <input type="checkbox"/> Manufd. Home <input type="checkbox"/> Zero Lot Line
• Style Code _____	Manufactured Home Serial No. _____	Manufactured Home Manufacturer _____
Manufactured Home Model Number _____	• Exterior (4) <input type="checkbox"/> Brick <input type="checkbox"/> Metal/Vinyl <input type="checkbox"/> Wood <input type="checkbox"/> Cement Planked <input type="checkbox"/> See Remarks <input type="checkbox"/> Wood Products <input type="checkbox"/> Cement/Concrete <input type="checkbox"/> Stone <input type="checkbox"/> Log <input type="checkbox"/> Stucco	Foundation (3) <input type="checkbox"/> Concrete Block <input type="checkbox"/> Post & Pillar <input type="checkbox"/> Slab <input type="checkbox"/> Concrete Ribbon <input type="checkbox"/> Poured Concrete <input type="checkbox"/> Tie down <input type="checkbox"/> Post & Block <input type="checkbox"/> See Remarks
Building Condition _____	• Roof (3) <input type="checkbox"/> Built-up <input type="checkbox"/> Flat <input type="checkbox"/> See Remarks <input type="checkbox"/> Cedar Shake <input type="checkbox"/> Green (Living) <input type="checkbox"/> Tile <input type="checkbox"/> Composition <input type="checkbox"/> Metal <input type="checkbox"/> Torch Down	Architecture _____

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GREEN BUILDING INFO

Green Certification (4)

- Built Green™
 LEED™
 Northwest ENERGY STAR®
 Other - See Remarks
- _____ **Built Green™** _____ **LEED™** _____ **Northwest ENERGY STAR®**

Construction Methods (2)

- Advanced Wall Steel & Concrete
 Double Wall Strawbale
 Ins. Concrete Form (ICF) Structural Ins. Panel (SIPs)
 Post & Beam Tilt-up
 Standard Frame
- _____ **EPS Energy Score (0-99,999kWh)** _____ **HERS Index Score (0-150)**

INTERIOR FEATURES

(Approximate Square Footage Excluding Garage)

_____ Finished		_____ Unfinished		_____ • Square Footage Source	
_____ Lower Fireplaces		_____ Upper Fireplaces		_____ Main Fireplaces	
_____ Leased Equipment		_____ Water Heater Type		_____ Water Heater Location	
• Energy Source (6) <input type="checkbox"/> Electric <input type="checkbox"/> See Remarks <input type="checkbox"/> Geothermal <input type="checkbox"/> Solar (Unspecified) <input type="checkbox"/> Ground Source <input type="checkbox"/> Solar Hot Water <input type="checkbox"/> Natural Gas <input type="checkbox"/> Solar PV <input type="checkbox"/> Oil <input type="checkbox"/> Wood <input type="checkbox"/> Pellet <input type="checkbox"/> Propane		• Heating/Cooling (8) <input type="checkbox"/> 90%+ High Efficiency <input type="checkbox"/> Baseboard <input type="checkbox"/> Central A/C <input type="checkbox"/> Ductless HP-Mini Split <input type="checkbox"/> Forced Air <input type="checkbox"/> Heat Pump <input type="checkbox"/> HEPA Air Filtration		<input type="checkbox"/> High Efficiency (Unspecified) <input type="checkbox"/> Hot Water Recirc Pump <input type="checkbox"/> HRV/ERV System <input type="checkbox"/> Insert <input type="checkbox"/> None <input type="checkbox"/> Other - See Remarks <input type="checkbox"/> Radiant	
Floor Covering (5) <input type="checkbox"/> Bamboo/Cork <input type="checkbox"/> Other Renewable <input type="checkbox"/> Ceramic Tile <input type="checkbox"/> See Remarks <input type="checkbox"/> Concrete <input type="checkbox"/> Slate <input type="checkbox"/> Fir/Softwood <input type="checkbox"/> Vinyl <input type="checkbox"/> Hardwood <input type="checkbox"/> Wall to Wall Carpet <input type="checkbox"/> Laminate		Interior Features (16) <input type="checkbox"/> 2nd Kitchen <input type="checkbox"/> 2nd Mstr BR <input type="checkbox"/> Bath Off Master <input type="checkbox"/> Built-in Vacuum <input type="checkbox"/> Ceiling Fan(s) <input type="checkbox"/> Dbl Pane/Strm Windw		<input type="checkbox"/> Dining Room <input type="checkbox"/> Disabled Access <input type="checkbox"/> FP in Mstr BR <input type="checkbox"/> French Doors <input type="checkbox"/> High Tech Cabling <input type="checkbox"/> Hot Tub/Spa	
Appliances That Stay (10) <input type="checkbox"/> Dishwasher <input type="checkbox"/> Range/Oven <input type="checkbox"/> Double Oven <input type="checkbox"/> Refrigerator <input type="checkbox"/> Dryer <input type="checkbox"/> See Remarks <input type="checkbox"/> Garbage Disposal <input type="checkbox"/> Trash Compactor <input type="checkbox"/> Microwave <input type="checkbox"/> Washer		<input type="checkbox"/> Jetted Tub <input type="checkbox"/> Loft <input type="checkbox"/> Sauna <input type="checkbox"/> Security System <input type="checkbox"/> Skylights <input type="checkbox"/> Solarium/Atrium		<input type="checkbox"/> Radiator <input type="checkbox"/> Stove/Free Standing <input type="checkbox"/> Tankless Water Heater <input type="checkbox"/> Wall <input type="checkbox"/> Vaulted Ceilings <input type="checkbox"/> Walk-in Pantry <input type="checkbox"/> Walk-in Closet <input type="checkbox"/> Wet Bar <input type="checkbox"/> Wine Cellar <input type="checkbox"/> Wired for Generator	

UTILITY/COMMUNITY

Community Features (8)
 Age Restriction CCRs Golf Course
 Airfield Clubhouse Tennis Courts
 Boat Launch Community Waterfront/
 Pvt. Beach Access

• Water Source (3)
 Community Private Shared Well
 Individual Well Public Shares
 Lake See Remarks Well Needed

_____ **Water Company** _____ **Power Company** _____ **Sewer Company**

_____ **Bus Line Nearby** _____ **Bus Route Number**

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ROOM LOCATION

Level (1) U for Upper M for Main L for Lower S for Split G for Garage

Entry _____	Kit w/o Eating Space _____	Extra Fin. Room _____
Living Room _____	Master Bedroom _____	Rec Room _____
Dining Room _____	Bonus Room _____	Family Room _____
Kit with Eating Space _____	Den/Office _____	Great Room _____

No. of Bedrooms U ___ M ___ L ___

Utility Room U ___ M ___ L ___ G ___

No. of Full Baths U ___ M ___ L ___ G ___

Approved Accessory Dwelling Unit U ___ M ___ L ___

No. of 3/4 Baths U ___ M ___ L ___ G ___

No. of 1/2 Baths U ___ M ___ L ___ G ___

REMARKS

Marketing Remarks. CAUTION! The comments you make in the following lines are limited to descriptions of the land and improvements only. These remarks will appear in the client handouts and websites. (500)

Confidential Broker-Only Remarks. Comments in this category are for broker's use only. (250)

• **Driving Directions to Property** (200)

INITIALS:

 Seller

 Date

 Seller

 Date

 Broker

 Date